



ESTD. 1955

**ਗੋ. (ਸਟੇਟ) ਕਾਲਜ ਆਫ਼ ਐਜੂਕੇਸ਼ਨ, ਪਟਿਆਲਾ-147001**  
**GOVT. (STATE) COLLEGE OF EDUCATION, PATIALA-147001**  
(NAAC Accredited-B<sup>++</sup>)

Phone : 0175-2217587

Fax : 0175-2302002

No.....1367.....  
Dated.....8/12/17.....

To

The Director,  
National Assessment and Accreditation Council,  
P.O. Box No: 1075, Nagarbhavi,  
Bangalore - 560072.

**Subject: Revised Annual Quality Assurance Report 2016-17.**

Sir,

Please find enclosed herewith **Revised** Annual Quality Assurance Report 2016-17 of our institute for your kind consideration.

Thanks.

*Bimal*  
Principal

Enclosed: 33 Pages

Principal  
Govt.College of  
Education, Patiala

# **Annual Quality Assurance Report (AQAR)**

**2016-17**



**SUBMITTED BY**

**GOVT. COLLEGE OF EDUCATION,  
PATIALA-147001, (PUNJAB)**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

Govt. College of Education, Patiala

1.2 Address Line 1

Passi Road

Address Line 2

Lehal Colony

City/Town

Patiala City

State

Punjab

Pin Code

147001

Institution e-mail address

gcedupatiala@gmail.com

Contact Nos.

0175-2217587

Name of the Head of the Institution:

Mrs. Raj Kumari

Tel. No. with STD Code:

0175-2217587

Mobile:

9780646497

Name of the IQAC Co-ordinator:

Mrs. Navdeep Kamboj

Mobile:

9463554893

IQAC e-mail address:

gcedupatiala@gmail.com

**1.3 NAAC Track ID** (For ex. MHC0GN 18879)

PBCOTE11184

**1.4 NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC(SC/11/A&A/5.2)

**1.5 Website address:**

www.gcepatiala.co.nr

**Web-link of the AQAR:**

<http://gcepatiala.synthasite.com/resources/sample%20AQAR%20Report%202016-17.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	80-85	2004	5 years
2	2 <sup>nd</sup> Cycle	B	2.85	2015	5 years
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

**1.7 Date of Establishment of IQAC :**

DD/MM/YYYY

03/02/2003

**1.8 AQAR for the year (for example 2010-11)**

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR AQAR 2015-16 submitted to NAAC on 31/08/2016 (DD/MM/YYYY)4  
 ii. AQAR\_\_\_\_\_ (DD/MM/YYYY)  
 iii. AQAR\_\_\_\_\_ (DD/MM/YYYY)  
 iv. AQAR\_\_\_\_\_ (DD/MM/YYYY)

**1.10 Institutional Status**

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

**1.11 Type of Faculty/Programme**

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☒ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

-

**1.12 Name of the Affiliating University (for the Colleges)**

Punjabi University, Patiala

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>
University with Potential for Excellence	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="04"/>
2.4 No. of Management representatives	<input type="text" value="-"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="02"/>	Faculty	<input type="text" value="-"/>
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Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

- Research Methodology Workshop cum lecture by Dr. Khushvinder Kumar, Principal, M.M.Modi College Patiala
- "Rubru" – Literary Lecture by Mr. Dil Nijjar

2.14 Significant Activities and contributions made by IQAC

- Dr. R.S.Salaria, Professor, Rayat & Bahara Institute of Engg.&Tech. gave a motivational talk to the students.
- A Seminar & Workshop was organised to orient and train the students for vocational opportunities
- Dr. Navneet Arora delivered a lecture on Holistic Approach to Quality Education, Research & Human Conduct

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
	ANNEXURE-1

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes ☐      No ☒

Management ☐      Syndicate ☐      Any other body ☐

Provide the details of the action taken

-

## Part – B

### Criterion – I

### I. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	-	-
UG	01	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	01	-
Others		-	-	-
<b>Total</b>	02	-	01	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:



Pattern	Number of programmes
Semester	√
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* (On all aspects)

Alumni ☒ Parents ☒ Employers ☒ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☒

*\*Please provide an analysis of the feedback in the Annexure-II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Yes, ICT has been made a compulsory subject at UG level.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19+2	-	10	-	9+2

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	10	-	-	-	01	-	11	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

07

2.5 Faculty participation in conferences and symposia: **ANNEXURE-III (a) & (b)**

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Smart Boards
- Virtual Classroom
- INFLIBNET N-LIST
- Book Bank

2.7 Total No. of actual teaching days during this academic year

Approx. 200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

01

02

2.10 Average percentage of attendance of students

>90%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed	92	11.9	100	-	-	100
M.Ed	46	-	100	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC gives directions and assures that the administrative staff and the academic staff members do quality work. It keeps the check on it. One to one interaction and feedback is taken. Rectification is done when and where necessary. Students too are given an open hand to give the feedback on teachers and on the working of the college. The feedback is evaluated and discussed by the Principal and the staff council.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	10

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	-	-	-
Technical Staff	03	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC sensitises the faculty and the students and promotes research climate in the institute. M.Ed. students are given research projects / dissertations on quality issues at large. For B.Ed. and M.Ed. students, Seminars and talks on the same are also promoted so that the students come to know about the latest initiatives taken by the stake holders and the society.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	ANNEXURE-III		

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges      Autonomy       CPE       DBT Star Scheme   
                                  INSPIRE       CE       Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-	-	-	-	02
	Sponsoring agencies	-	-	-	-	PTA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations      International       National       Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency       From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides   
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	<input type="text" value="-"/>	SRF	<input type="text" value="-"/>	Project Fellows	<input type="text" value="-"/>	Any other	<input type="text" value="-"/>
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3.21 No. of students Participated in NSS events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>
NCC	<input type="text" value="-"/>	NSS	<input checked="" type="checkbox"/>
		Any other	<input type="text" value="ANNEXURE V"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

**ANNEXURE V**

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	41.74 Acres	-	State Govt.	-
Class rooms	10	-	-	-
Laboratories	08	-	-	-
Seminar Halls	3=1+2	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	1+3	Equipment for Virtual classroom Smart Boards	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)		24.12lakhs	RUSA	24.12lakhs
Others	-	-	-	-

#### 4.2 Computerization of administration and library

College Office and Library has internet facility and computers are available.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(Rs.)	No.	Value(Rs.)	No.	Value
Text Books	14000	-	52	10080	-	-
Reference Books	2175	-	34	13174	-	-
e-Books	138500	5725	138500	5725	-	-
Journals	12	21095	12	21095	-	-
e-Journals	6300	5725	6300	5725	-	-
Digital Database	N-LIST	5725	N-LIST	5725	-	-
CD & Video	60	-	-	-	-	-
Others (specify)	General Books:23355		264	33000	-	-
	Dissertations:470		118	NIL	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	76+4	02	√	√	04	03	06	-
Added	04	-	-	-	-	-	01	03
Total	84	-	-	-	-	-	-	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- E-Governnce: Salaries,Income tax , tax deductions , notices, assessment to the university etc. is done through computers.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	RUSA
<b>Total :</b>	24.12 lakhs

### Criterion – V

## 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Administrative committees for performing various administrative duties according to guidelines given in the prospectus. Financial aid is disbursed on time to the needy students from government schemes, alumni fund and scholarships. Students belonging to SC category whose annual income is less than Rs. 250000 are entitled for full fee concession. Text books are made available to economically weaker students through book bank facility. The college often invites eminent scholars and writers as guest speakers for inspiring and motivating students. The college encourages students for creative writing through wall magazines and bulletin boards etc. The students are given inputs on how to prepare CV and interview so that they can be placed in institutes. Information about CTET and PSTET dates through IQAC. The students who have cleared NET/UGC are also called for their interactions to motivate and guide the students.



## 5.2 Efforts made by the institution for tracking the progression

CCE Approach is followed by conducting Class tests, Assignments, Class seminars, MSTs, University exams, Internal and External Assessment at both B.Ed. and M.Ed. levels whereas Practicum-cum-Field work for M.Ed. is conducted as per syllabus guidelines.

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
200	100	-	-

### (b) No. of students outside the state

05

### (c) No. of international students

NIL

Men	No	%	Women	No	%
	33	12.8		221	87.2

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
162	30	-	32	2	254	175	49	-	24	01	226

Demand ratio >100%

Dropout % 5%

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

### No. of students beneficiaries

-

## 5.5 No. of students qualified in these examinations

NET	03	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	03

## 5.6 Details of student counselling and career guidance

College has Guidance and Counselling Cell which guides the students regarding career and organises Guidance and Counselling seminars, talks etc.

### No. of students benefitted

254

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	06

### 5.8 Details of gender sensitization programmes

<ul style="list-style-type: none"> <li>• Students Grievances Redressal Cell</li> <li>• Legal cell</li> <li>• Suggestion Box</li> <li>• Beti Bachao, Beti Padhao campaign and activities</li> <li>• Rally against Female foeticide, Poster making and Debate Competition</li> <li>• Faculty helps students in their adjustment</li> <li>• A subject in 4<sup>th</sup> semester in B.Ed. –II</li> <li>• Self-Defence one day training</li> </ul>
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### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	02	-
Financial support from government	SC,BC=43 Minorities=23	-
Financial support from other sources	NGO sponsored one time Rs. 2000	-
Number of students who received International/ National recognitions	-	-

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level   
Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: -

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

The vision of the college is to produce 'The Recognized Leaders' for excellence in all areas of student education. The college aims to orient the young students towards academic excellence, personality development & social orientation to enable them to cope with the contemporary global scenario.

Our mission is to provide educational opportunities that emphasize skills and knowledge in the field of education that allow the students to adjust through a lifetime of social and technological changes.

#### 6.2 Does the Institution have a management Information System

The College follows the Govt. protocol with Minister for Education for State at the topmost position followed by Principal Secretary for Education , DPI (Colleges)and Principal of the College in hierarchical order.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- Qualification of staff is as per NCTE and UGC/Punjabi University guidelines
- Major changes are done at the University level with the advice and suggestions of BOS
- Staff meetings with the Principal are held from time to time for betterment of the students and the institute

#### 6.3.2 Teaching and Learning

- Extension lectures, field visits, seminars, book fair and other related quality activities are organised for the students to enhance their teaching potential and organisational skills
- Faculty Development Programmes are organised for the staff to update their knowledge
- Class tests are conducted
- Use of ICT
- Teaching Practice
- Action Research /Case study has been made mandatory for the students who go for internship in the schools

#### 6.3.3 Examination and Evaluation

- Assignments, MSTs, Internship for one semester, Sessional work, projects, Class seminars and final examination for B.Ed.
- Dissertation, Practicum-cum-field work, Assignments, MSTs, Sessional work, projects, Class seminars and final examination for M.Ed.

#### 6.3.4 Research and Development

- One staff member is pursuing Ph.D under UGC fellowship
- Two faculty members have completed their Ph.D
- Two faculty members are pursuing Ph.D

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Students have open access to internet and computers
- A virtual classroom is being established
- Wi-fi facility of the campus is in the pipeline

#### 6.3.6 Human Resource Management

- Staff selection process is done as per the norms of Pbi. Univ. and NCTE/Pb. Govt./UGC
- According to the need of the institute, the internal recruitment is done at the college level to recruit guest faculty teachers and support staff as per guidelines of Punjab Govt.

#### 6.3.7 Faculty and Staff recruitment

- External recruitment is done by State Govt.
- Staff selection process is done as per the norms of Pbi. Univ. and NCTE/Pb. Govt./UGC

#### 6.3.8 Industry Interaction / Collaboration

- The college is in collaboration with 10 schools for internship of B.Ed. students for full semester
- College recommends the students to different institutes as per their need

#### 6.3.9 Admission of Students

- Centralised admission process as per Pb.Govt. notification.
- In 2016-17, G.N.D.U. conducted Entrance test for B.Ed
- Punjabi University conducts Entrance test for M.Ed

#### 6.4 Welfare schemes for

Teaching	-
Non teaching	Festival Advance, Wheat loan (Class-IV)
Students	Scholarships for SC ,BC students by Punjab Govt.

#### 6.5 Total corpus fund generated

-

#### 6.6 Whether annual financial audit has been done

Yes

✓

No

-

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	√	-
Administrative	-	-	√	Principal writes ACRs

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes ☒ No ☐

For PG Programmes      Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Results are available on line on Pbi. Univ. website
- Internal assessment, cut list and fees of the students are sent to the Pbi. Univ. through online system

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Roll number series are provided by Pbi. Univ. which further are allotted to the students by the college only.

6.11 Activities and support from the Alumni Association

Maintenance and development of infrastructure , academic support, financial support wherever and whenever required

6.12 Activities and support from the Parent – Teacher Association

- PTA meetings are conducted quarterly keeping in mind the welfare of the students
- Helps in maintenance of college infrastructure
- Remuneration to guest faculty

#### 6.13 Development programmes for support staff

Support staff attended Workshops related to financial matters at University and state level.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Environment Society : College has well developed & well maintained green belt.
- Rain Water Harvesting
- Tree plantation in college
- Luscious green lawns
- Best out of Waste: Reuse, recycle, repair and renovate from waste
- Vermi-composting

### Criterion – VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- 3 Smart classrooms
- 1 virtual classroom with advanced technology
- Ablowal Study Center
- Process of making the campus wi-fi in the pipeline

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Formation of various committees for smooth running of college matters
- Annual Calendar is prepared at the beginning of the session (Annexure –IV)

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Sharing and rightful usage of infrastructure for educational purposes for community service
- Use of ICT for dissemination of content.
- Providing personality development programmes through Extension Lectures, Yoga etc.
- Collaboration with NGO and State Administration

#### 7.4 Contribution to environmental awareness / protection

- Environment Society
- Rain Water Harvesting
- Rallies(NSS)
- Extension lectures
- Poster making Competitions
- NSS is involved in creating environmental awareness
- Celebrating important days
- Plantation Drives
- Vermi-composting

#### 7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

#### 7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

##### Strengths:

- ♦ There are 10 smart classrooms in the college
- ♦ Virtual classroom has been set up
- ♦ Almost all the students can give their lecture through PowerPoint
- ♦ The students are computer savvy
- ♦ All the efforts are made to develop them into good community workers so that they get sensitized and attached to the society in a better way
- ♦ The students take initiatives and teach weaker sections of the society (Adults and Students) of the adopted slum area i.e. Baba Jeevan Singh Basti and Ablawal Study Center of the College after their classes
- ♦ From time to time, free medical check-up camps and for college students and for weaker sections of the society are held
- ♦ The college caters to the needs of both urban and rural teacher trainees of Punjab and other states of India.
- ♦ The college is an exclusive teacher education college imparting education at U.G. and P.G. levels in teacher education.
- ♦ Being a Government college, the fee-structure is nominal as compared to private colleges, hence the students from all sections of the society are desirous to seek admission.
- ♦ Centralized transparent and merit based admission procedure is followed.
- ♦ Spacious and eco-friendly campus located in the heart of the city offers easy and concessional transportation access to the students coming from far off places.
- ♦ Reservation policy in terms of seats allotment in each combination is strictly followed as per State Government/ NCTE rules and norms.
- ♦ Guidance and Placement Cell actively helping the students in placements.
- ♦ Well qualified & committed faculty members.
- ♦ Industrious administrative staff.
- ♦ Spacious library with WINISIS Software of INFLIBNET, internet, e-books and e-journals facility.
- ♦ Existence of various mandatory & voluntary organizations/ societies for moral, academic, cultural and social orientation.
- ♦ Good academic ambience.
- ♦ Good infrastructure in case of land and building



**Weaknesses:**

1. Being a Government Institute shortage of regular teaching and non teaching staff.
2. Independent decisions cannot be taken being bound by rules and regulations of Punjab Govt.
3. Govt is bereft of funds thus financial liquidity is not there.
4. Lack of autonomy in framing syllabus, increase and decrease in seats & conducting examination.
5. College has advantage of being premier institute but the old infrastructure needs lot of care and maintenance.

**8. Plans of institution for next year**

Annual Academic Calendar (Annexure-IV)

Name Navdeep Kambh

Navdeep Kambh

Signature of the Coordinator, IQAC

Name Yogita Sarwal

Yogita Sarwal

Signature of the Co-Coordinator, IQAC

Name Mrs. Rajkumari

Bmsh

Signature of the Chairperson, IQAC

Principal  
Govt. College of  
Education, Patiala

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**Academic Calendar 2016-1017****Annexure- I**

<b>Date</b>	<b>Activity</b>
01.07.2016	Commencement of the Session
17.08.2016	Beginning of Semester I
19.08.2016	Orientation
21.09.2016	Filling of Examination Forms
1 <sup>st</sup> week of October,2016	Cross Country
2 <sup>nd</sup> week of October,2016	MST-I
1 <sup>st</sup> week of November,2016	Vigilance Awareness Week Celebration
05.11.2016	Vallabbhai Patel National Day Celebration
10.11.2016	Red Ribbon Club Celebration
2 <sup>nd</sup> week of November,2016	MST-II
05.12.2016	1 <sup>st</sup> Semester Final Examination
25.12.2016 to 06.01.2017	Winter Break
07.01.2017	Beginning of 2 <sup>nd</sup> Semester
14.01.2017 to 20.01.2017	NSS Seven Days Camp
Last week of January,2017	Extension Lecture
25.01.2017	National Voter day Celebration
26.01.2017	Republic Day Celebration
2 <sup>nd</sup> week of February,2017	Extension Lecture by Placement Cell
28 .02.2017	International Mother Language Day Celebration
1 <sup>st</sup> week of March,2017	Extension Lecture
2 <sup>nd</sup> week of March,2017	Blood Donation Camp
2 <sup>nd</sup> week of March,2017	Workshop on Research Methodology
2 <sup>nd</sup> week of April	Path Sukhmani Sahib
3 <sup>rd</sup> week of April,2017	Extension Lecture on Anti Tobacco Day
Last Week of April,2017	Workshop on Holistic Approach to Quality Education

## **ANNEXURE-II**

The feedback is taken from the Students, from Parents and from Alumni - about teachers and the infrastructure provided by the institution. The college has mechanism of formal as well as informal system of feedback. These feedbacks are related to many aspects. The statistical analysis is done and pie charts are made of the feedbacks received from the different stakeholders. Feedbacks sso received are discussed in the meetings of concerned committees and the appropriate suggestions are put forth.

### **SAMPLE OF FEEDBACK PERFORMA** **Student Feedback Form for Institute** **Govt. College of Education**

As an institute, we value your suggestions and feedback. So please be unbiased and rate the institute on the below mentioned criteria so that we can effectively meet your future needs and aspirations.

Student's Name: .....

Roll No.

.....

Class: .....

Session:

.....

S.No.	Parameters	Excellent	Good	Average	Needs Improvement
1.	Curriculum Design				
2.	Teachers & Teaching Techniques				
3.	Use Of Technological Aids				
4.	Lab Facility				
5.	Internet Facility				
6.	Library Facility				
7.	Canteen Facility				
8.	Time Table				
9.	Co-Curricular Activities				
10.	Examination Pattern				

<b>11.</b>	Results & Assessment					
<b>12.</b>	Event Celebrations					
<b>13.</b>	Attendance System					
<b>14.</b>	Hostel Facility (Optional)					
<b>15.</b>	Overall Efficiency					

In this academic session, how was your overall experience with the institute:

.....  
.....  
.....

Any other suggestions/feedback:

.....  
.....  
.....

Student's Signature

**Participation of College faculty in various FDPs**

***International***

- On 27-28<sup>th</sup> October 2016, Dr. S.K Kaushik, Principal, Govt. College of Education along with the faculty members, Dr. Rupinder Kahlon, Associate Professor, Mr. Balwinder Singh, Associate Professor and Mrs. Navdeep Kamboj attended an international conference on Quality, Innovation, ICT and Digital Technology in Higher Education, Punjab.
- Dr. K.J.P.Singh participated in International Literature Conference on 7<sup>th</sup>,8<sup>th</sup> and 9<sup>th</sup> December,2016.
- On 23<sup>rd</sup> Dec., 2016 Dr. Deepika Rajpal Associate Professor, delivered a lecture on the difference in Methodologies of Teaching in India and Australia in Royal Melbourne Institute of Technology University in Melbourne, Australia.

***National***

- Dr. Rekha Sharma participated in UGC sponsored National Conference on Redefining Classical , Semi-Classical and Light Music in the Present Context on 5<sup>th</sup> November,2016.
- Mr. Rupinder Singh, Librarian attended 4<sup>th</sup> CLA National Conference on " Library Management: Challenges and opportunities"
- Dr. Deepika Rajpal read a paper in National Seminar held by Education Department, G.N.D.U. Amritsar on the topic "Revamping and Reinvesting of Teachers and Teacher Educators bringing innovation in professional life" on 24<sup>th</sup> March, 2017
- Dr. K.J.P.Singh participated in National Seminar in Dasmesh Girls College of Education, Badal on 24<sup>th</sup> March,2017.
- Madhu Khanna and Dr. Rekha Sharma presented papers in one day National Seminar on Higher Education for Development & Role of Teachers on 16<sup>th</sup> July,2017.

***State***

- From 3<sup>rd</sup> October 2016 to 8<sup>th</sup> October 2016, Dr. Prem Lata Associate Professor, went as a Resource person in Jawahar Narvodya Vidyalaya, Patiala conducted by Ministry of Human Resource Development, department of School Education and literacy, Govt. of India.
- In September, 2016 Mrs. Preeti Bhatia presented a paper on Delinquency Proneness in Relation to Different Dimensions of Personality in G.H.G Journal of Sixth Thought.

## PUBLICATIONS

Faculty Member	Topic		Year	ISBN
<b>Veerdev Singh</b>	Scientific Approach in Physical Education & Sports	Impact of ICT in Physical Education	2017	978-93-85450-09-9
<b>SATISH KUMAR</b>	Vishvikaran ate Pariwarik Kadaran Kimatan	Sikhya Smaaj ate Naitikta	2017	978-93-85404-43-6
<b>Prem Lata</b>	Awareness to Right to Information Act Among Civilians of Amritsar	A Jouranal of Social Sciences	Sep,2016	2230-8258
<b>Balwinder Singh</b>	Scientific Approach in Physical Education & Sports	Impact of ICT in Physical Education	2017	ISBN: 978-93-85450-09-9
<b>Rupinder Singh</b>	Impact of ICT on Libraries: a case study of Nava Nalanda Central Library, Thapar Institute of Engineering and Technology University,Patiala.	Dynamics of Library for excellence in electronic revolution	2017	978-93-86578-02-0
<b>Kanwar Jasminder Pal Singh</b>	Edited book - vishvikarn,naitik kadra kimta ate bharti sikhia	vishvikarn,naitik kadra kimta ate bharti sikhia	2016	978-81-932861-9-7
	Edited book - Sahit Samvaad ate Naitikta	Sahit Samvaad ate Naitikta	2017	978-93-85404-42-9
	Edited book - Sikhya Smaaj ate Naitikta	Edited book - Sikhya Smaaj ate Naitikta	2017	978-93-85404-43-6
<b>Yogita Sarwal</b>	Higher Education and Entrepreneurship	Higher Education in India: Issues and Imperatives	2017	978-93-85450-13-6
	Spiritual Education and happiness	Gross National Happiness:A Measure of Quality of Life	2017	978-93-85450-04-4
<b>Hardeep Kaur Saini</b>	Effect of plyometric and circuit Training programme on Explosive strength of Male Basketball Players of Punjab.	International Journal of Applied Research,vol.2, issue-12	Dec.2016	2394-7500
	Effect of plyometric and Circuit Training Programme on Agility of Male basketball players of Punjab	Hill Quest	Jan-June 2017	2454-3144

<b>Rekha Sharma</b>	Manav Sabhya Safar Mein Vadan Kala V Vadyon Ka Yogdaan	Sangit Kala Vihar: Akhil Bharatiye Gandarag Maha Vidyalaye,Mumbai	2016	RNI – 11655/1957
<b>Aarti Bathla</b>	Higher education for sustainable development	Higher education in India: Issues & imperatives, vol. 1	2017	978-93-85450-17-4
	Total quality management in higher education	Higher education in India: Issues & imperatives, vol. 2	2017	978-93-85450-18-1
<b>Preeti Bhatia</b>	Delinquency Proneness In Relation To Different Dimensions of Personality	GHG Journal of Sixth Thought	Sept,2016	2348-9936
	Computer Anxiety Among Government and Private Secondary School Teachers	Sadbhavna Research Journal of Human Development	Aug,2017	Print:22496424, Online:22777377

**Activities Calendar 2017-18**

Beginning of new session	10.07.2017
Jarri buti day	04.08.2017
Orientation of the students and Addressed by the Principal	2 <sup>nd</sup> week of Sept. 2017
Teaching Practice	24.07.2017 to November 2017
Discussion Lesson	24-08-2017 to 04-09-2017
Start teaching Semester 3rd	17-07-2017
PTA House Meeting	3rd Week of September
Independence Day	15-08-2017
PTA members meeting	Quarterly
Meeting of tutorial Groups	When Classes start
N.S.S. Enrolment	02-09-2017
Orientation about information literacy	2 <sup>nd</sup> week of September 2017
One day N.S.S. camp	Bimonthly
Teacher's day	05-09-2017
Hindi Divas	2 <sup>nd</sup> week of September 2017
Filling of Examination form	2 <sup>nd</sup> week of September 2017
Talent Hunt	21, 22-09-2017
Autumn break	28-09-2017 to 09-10-2017
Extension lecture	RTI, RTS, GST, Legal Literacy, Employment Exchange (For Placement cell)
Research Workshop	2 <sup>nd</sup> week of October 2017
Cross Country	13-10-2017
Selection of Magazine Editors	2 <sup>nd</sup> Week of October 2017
Plantation day and Environmental day	2 <sup>nd</sup> week of October 2017



National unity day celebration	31-10-2017
Workshop (IQAC)	2 <sup>nd</sup> week of October 2017
Punjabi Saptah	01-11-2017 to 07-11-2017
Books Exhibition	1 <sup>st</sup> week of November 2017
World AIDS Day	01-12-2017
World Youth Day	12-01-2018
Two days Seminar and conference	Jan or Feb 2018
National Voter Day	25-01-2018
Republic Day	26-01-2018
Job Fair	Last week of Jan 2018
Seven days N.S.S. camp	09-01-2018 to 15-01-2018
World Cancer Day	04-02-2018
Annual Sports Meet	February 2018
International Mother Language Day	21-02-2018
Science Day	28-2-2018
Prize Distribution	1 <sup>st</sup> week of March 2018
International Women Day	08-03-2018
Magazine Release	Last week of March
World Health Day	07-04-2018
World Red Cross Day	08-05-2018
National Technology Day	12-05-2018
Anti-Tobacco Day	31-05-2018
2 <sup>nd</sup> Semester Exam	05-05-2018

## ***Extension Activities***

- On 6<sup>th</sup> Oct. 2016, Cross Country was organised in the college
- On 8<sup>th</sup> Nov.2016, Essay writing Competition was organised by Red Ribbon Club of the college.
- On 10<sup>th</sup> November ,2016 Mr. Gurbakhshish Singh from Women Polytechnic College ,Patiala delivered a lecture on Importance of Blood Donation and made the students aware of the HIV and Drug Addiction
- On 12<sup>th</sup> November,2016 a Gender Sensitisation Lecture Demonstration and Interaction was organised in which Sensei Kore Grate (7<sup>th</sup> Grade Black Belt ) and Sifu Sonya Richardson (7<sup>th</sup> Grade Black Belt )of the U.S.A. (SHIHAN KEIKO FUKUDA & DR. SHELLY FERNANDEZ FOUNDATION ,U.S.A.) and Mr. J. Gopal Sharma from NIS gave Judo demonstration
- On 18<sup>th</sup> November 2016 , a book titled "Globalisation, Moral Values and Education " edited by Dr. K.J.P. Singh
- On 18<sup>th</sup> December 2016, American litterateur Jass Fiza's novel" Yug Vedna" was released and Rubru programme for the students was organised
- An AIDS Awareness open quiz was conducted by Red Ribbon Club of the college on 10<sup>th</sup> January,2017.
- A rally related to Save the Girl Child was taken out from the college to 22 No. Phatak on 14<sup>th</sup> January,2017
- On 15<sup>th</sup> January 2017, a seminar about Traffic Awareness was conducted in which S. Jaskirat Singh( D.S.P. Traffic) and S. Karnail Singh (Distt. Police Traffic Incharge, Patiala) were the chief guests and a rally related to the Traffic Awareness was also carried out.
- Dr. Jagbir singh , Cancer Expert, Rajindra Hospital, Patiala gave a lecture on Breast Cancer and made the students aware of Breast cancer and its preventive measures.
- A rally " Green Patiala, Clean Patiala" was taken out in Tripuri, Patiala on 17<sup>th</sup> January, 2017 and the students also visited different religious places Sri. Dukh Niwaran sahib, Kali Mata Temple, Dargah Peer ji and Church.
- A demonstration of First Aid by Kaka Ram Verma was given on 18<sup>th</sup> January,2017.
- A dental check up camp was organised by Laxmi Bai Institute of Dental Sciences and Hospital on 19<sup>th</sup> January , 2017.
- Dr. Kuldeep Singh , Assistant Professor , Punjabi University, Patiala delivered a lecture on the topic Social Responsibility of a Teacher on 20<sup>th</sup> January 2017.
- On 25<sup>th</sup> January 2017, American Poet dil Nijjar shared his views regarding poetry and his poems

- On 22<sup>nd</sup> February 2017, a test of students was conducted on the topic moral values .
- A one day seminar on Mother Language was conducted by the poet S. Darshan Buttar and Jasbir Rana on 28<sup>th</sup> February 2017
- International Women's day was celebrated in the college campus on 8<sup>th</sup> March,2017.
- On 10<sup>th</sup> March 2017, a one day workshop on Research Methodology was conducted by Dr. Khushwinder Kumar, Principal M.M.M.College, Patiala.
- A lecture on Shaheed Bhagat Singh was organised in the college campus on 29<sup>th</sup> March 2017.
- On 20<sup>th</sup> April 2017 ,a lecture was delivered on "Excellence in Teaching Expectations from a Teacher" by Dr. Navneet Arora(Head, Mechanical and Metallurgical Engineering Department, IIT Rourkee)
- Dr. Jagbir Singh, Cancer specialist and Surgeon delivered a lecture on harmful effects of tobacco under the aegis of Anti-Tobacco Cell of the college on 18<sup>th</sup> April,2017.
- A lecture cum seminar was organised by the District Traffic Education Cell , Patiala to make the students aware about the Traffic rules and harmful effects of drugs on 26<sup>th</sup> April 2017.
- On 5<sup>th</sup> May 2017, a one day workshop related to Right to Service Act was organised by the Nodal Officer of the college in which the College Principal Dr S K Kaushik delivered a lecture about the 351 notifications under this Act.
- On 8<sup>th</sup> May 2017, World Red Cross day was celebrated and an oath was taken by the staff and students .
- Dr. R.S.Salaria, Professor, Rayat & Bahara Institute of Engg.&Tech. gave a motivational talk to the students on "Holistic Approach to Quality Education, Research and Human Conduct" on 22<sup>nd</sup> April, 2017.