

# Instructions for Candidates Seeking Admission

Self-Attested Documents along with admission form should be arranged as below

1. **College Admission Form** (in prospectus)
2. Printout of **Provisional Admission Card (PAC)** from counselling website
3. **Copy of the D.O.B. Matric certificate**
4. **Copy of the D.M.C. of Graduation** - BA/ B.Sc. / B.C.A.
  - (i) First Year
  - (ii) Second Year
  - (iii) Third Year
5. **Rural Area Certificate** if candidate is from rural area.
  - **PSEB** : from Principal of the School (PSEB) and countersigned by DEO (10<sup>th</sup> and 12<sup>th</sup> schooling from Rural Area School).
  - **CBSE** : If rural school is affiliated with CBSE, the certificate should be from Principal of the School (CBSE) and countersigned by Village Sarpanch under which the school falls.
6. **Copy of the DMC of Post-Graduation** - M.A. / M.Sc. if any
7. **Character certificate** from the institution last attended
8. **Copy of the Adhaar card** (Mandatory)
9. **Copy of the Voter Card** (Mandatory)
10. **Income Certificate** (Latest after April 2022)– For SC candidates seeking scholarship.
11. Any other document supporting your candidature
12. **Gap Certificate** if any
13. **Undertaking by the Student** (Annexure-I)
14. **Undertaking by the Parents/ Guardian** (Annexure-II)
15. **Total Three photographs.** Paste one Photograph on form and attach another TWO.
16. **All certificates should be Self-attested.**